

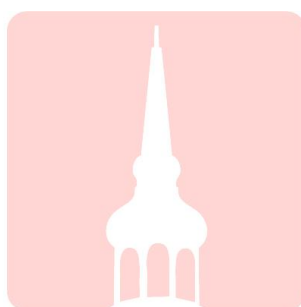
# PPG Agenda – Zoom/Hybrid Meeting February 9<sup>th</sup> 2023 In the Meeting Room - Time 5.00 pm

Charnwood Community Medical Group – Dr Hanlon and Partners.  
Patient Participation Group (PPG)

	Timing minutes	End Time
1. Chairman's welcome	5	17.05
2. Those present	2	17.07
3. Apologies received	3	17.10
4. Approval of minutes from December 8 <sup>th</sup> 2022 and matters arising	10	17.20
5. Visiting speaker, Emilene	20	17.40
6. Protocol regarding getting an appointment when a Doctor has asked to see a patient. Is there any way to improve the procedure please? (Ian)	10	17.50
7. Practice and Federation Updates and News.	20	18.10
8. Arrangements for the AGM, March 9 <sup>th</sup> 2023 a. Venue, b. Speaker(s) c. Suggestion for arrangements for the election of the Management team (previous years' procedure overleaf, dates tweaked)	10	18.20
9. Visiting speakers for 2023 a. Any suggestions please?	5	18.25
10. Next meeting – March 9 <sup>th</sup> 2023 - AGM	0	18.25
11. AOB – NB <i>MUST</i> be notified to Mick before the start of the meeting please	5	18.30
12. Encs – a. Minutes -December 8 <sup>th</sup> 2022		
Who wants to attend in person? – names to Carole urgently please. This is very important for social distancing arrangements.  <a href="https://us02web.zoom.us/j/88501574737?pwd=UVcvUEVWOWE90dHRjcjMrcFFtdGNTdz09">https://us02web.zoom.us/j/88501574737?pwd=UVcvUEVWOWE90dHRjcjMrcFFtdGNTdz09</a>  Meeting ID: 885 0157 4737 Passcode: 440676	90	

## Election of the Management Team (to be agreed)

- Currently – Chair -Mick, Vice chair -John, Secretary – Carole, Management team -Bhasker.
- Nominations for Chair, Vice Chair and Secretary are welcome from members of the group.
- A member may nominate themselves, a seconder is still required
- Nominations and names of seconds should be sent to Paul by Thursday March 2<sup>nd</sup>. . If any are forthcoming then Paul will inform the group and arrange for a ballot.
- If only one person is nominated for a particular role, they will be elected *nem con*
- The election of a fourth member of the Management Team will be brought to our next meeting, April 13th
- Proposed Election procedures for the fourth member( to be agreed)
  - All nominations and names of seconds must be sent to the newly elected Secretary...(insert name and email address) ... by the latest **5pm on Thursday March 30<sup>th</sup> 2023**
  - If more than one nomination is received, an email will be sent to all members of the group identifying the names of nominees. All members are then asked to vote for their preferred choice. This should be done by emailing the Secretary...(insert name and email address) by **5pm on 6<sup>th</sup> April 2023**. This will enable us to have an outcome ahead of April's meeting on April 13th.



CHARNWOOD  
COMMUNITY MEDICAL GROUP

